



PERSPECTIVES

- > Reasons for Records
- > Records before and during High School
- > Permanent Records
- > Extracurricular activities
- > Transcripts
 - A. Providers
 - B. Personal Information
 - C. Academic Record
 1. Credits
 2. Grades
 - D. Academic Summary

Four-Steps to Compute Yearly Quality Points			
	Step 1: → Convert	Step 2: multiply by credit	= Quality Points
Lit/Comp 1	A → 4	4 X 1.0	=
Algebra 1	B → 3	3 X 1.0	=
Physical Science	B → 3	3 X 1.0	=
World History	A → 4	4 X 1.0	=
Spanish 1	C → 2	2 X 1.0	=
Health	B → 3	3 X 0.5	=
PE	A → 4	4 X 0.5	=
Step 3: Sum Quality Points		Total	19.5

Yearly GPAs versus Cumulative GPAs				
Year	Quality Pts.	Credits	Yearly GPA	Cumulative GPA
9 th	19.5	6.0	$19.5 \div 6$	$(19.5) \div (6)$
10 th	21.0	7.0	$21 \div 7$	$(19.5 + 21) \div (6 + 7)$
11 th	20.5	7.0	$20.5 \div 7$	$(19.5 + 21 + 20.5) \div (6 + 7 + 7)$
12 th	22.0	5.5	$22 \div 5.5$	$(19.5 + 21 + 20.5 + 22) \div (6 + 7 + 7 + 5.5)$

E. Certification section

- > Special Cases

OTHER HELPFUL RESOURCES

- store.hslda.org — HSLDA Transcript Service, diplomas, E-book *Develop a High School Plan* (amazon.com), E-book *Simplify Your Recordkeeping & Transcript* (amazon.com)
- HSLDA Educational Consultants: knowledge, nurturing & networking
- Legal answers, legal representation & lobbying presence

FOR MORE INFORMATION

HSLDA website: hslda.org and hslda.org/teaching-my-kids/high-school-beyond
 Mompossible community: mompossible.org

HSLDA: 540-338-5600
 Email: info@hslda.org

Find us on Facebook: facebook.com/hslda.EduConsultants

Smith Homeschool Academy
12345 Anywhere St.
Center City, VA 12345
555-123-4567

Student: John Jarrod Smith **Extracurricular Activities**

Honors/awards

- Eta Sigma Alpha National Home School Honor Society (2017-2019)
- President's Volunteer Service: Bronze Award for 2018
- ABC league boys basketball tournament champions (March 2018)
- Jonesville County Fair: model airplane blue ribbon award (August 2017)

Work experience

- Lawn care business – founder & president
Serving 8 clients, average 20 hours/week
- Summer time work at XYZ Forest Nursery
Averaged 40 hours/week
Skills acquired: customer service, weeding, and inventory management

Volunteer service **Total: 152 hours**

- Sound technician for Grace Church (Center City, VA) 80 hours
Set up microphones for services, managed control panel during services
Recorded church services, concerts, programs
- Meals on wheels 2018 40 hours
Delivery of meals to the elderly
Averaged 1 hour/week
- Mission trip to Mexico (Summer 2017) 32 hours
brick construction crew to expand orphanage building

Competitive sports

- ABC Basketball League
Play position of forward, ABC basketball league win/loss record: 8/2
ABC Basketball League Tournament (March 2019)

Interests/hobbies

- Bass fishing
- Model airplanes

Cultural events

- Phantom of the opera (June 2017)

Official High School Transcript					
Student Information			School Information		
Name:			Name:		
Address:			Address:		
Phone:			Phone:		
Email:			Email:		
Date of Birth			[Expected] Graduation Date:		
Parent/Guardian:			Contact:		
Academic Record					
Course Title	Credit	Final Grade	Course Title	Credit	Final Grade
9 th Grade	20XX – 20XX		10 th Grade	20XX – 20XX	
11 th Grade	20XX – 20XX		12 th Grade	20XX – 20XX	
Academic Summary			Notes		
Year	Yearly GPA	Cumulative GPA	Credits Earned		
9 th					
10 th					
11 th					
12 th					
I self-certify and affirm that this is the official transcript and record of [Enter student's full name]'s academic studies from 20XX through 20XX.					
Signature: _____			Date: _____		
[Enter administrators full name] (Administrator of Records)					

Official High School Transcript					
Student Information			School Information		
Name: Janalyn M. Smithson			Name: Smithson Family Homeschool		
Address: 1234 High School Road City, State 12345			Address: 1234 High School Road City, State 12345		
Phone: (202) 555-2222			Phone: (202) 555-2222		
Email: jmsmithson@abc.com			Email: smithsonfamily@abc.com		
Date of Birth: 01-02-2001			Graduation Date: 06-15-2019		
Parents: John & Letitia Smithson			Contact: Letitia Smithson		
Academic Record					
Course Title	Credit	Final Grade	Course Title	Credit	Final Grade
9 th Grade	2015 – 2016		10 th Grade	2016 – 2017	
Beg. Lit. & Comp. I	1.0	A	Modern Lit. & Comp II	1.0	A
Algebra I (8 th Grade) ¹	1.0	B+	Algebra 2 ¹	1.0	B
Geometry ¹	1.0	B	Physical Science with Lab	1.0	C+
Biology with Lab	1.0	B	French II ¹	1.0	B
French I	1.0	A	Modern World History	1.0	A
Violin Performance I	1.0	A	Violin Performance II	1.0	A
Drawing	0.5	A	Oil Painting	0.5	A-
Physical Education	0.5	A	Physical Education	0.5	A
11 th Grade	2017 – 2018		12 th Grade	2018 – 2019	
Am. Lit & Comp III	1.0	A	ENG 110: College Comp ³	1.0	A
Chemistry with Lab	1.0	B+	British Lit. & Comp IV	1.0	A-
American History	1.0	A	U.S. Government	0.5	A
Violin Performance III	1.0	A	Economics	0.5	B
Orchestra I ²	0.5	A	Health	0.5	A
Dr. Education & Training	0.5	A	Violin Performance IV	1.0	A
Physical Education	0.5	A	Orchestra II ²	1.0	A
			Physical Education	0.5	A
Academic Summary			Notes		
Year	Yearly GPA	Cumulative GPA	Credits Earned		
9 th	3.61	3.61	7.0	¹ Course offered through XVZ Co-op (City, State)	
10 th	3.45	3.53	7.0	² Community Orchestra (cityorchestra@xvc.com)	
11 th	3.82	3.63	5.5	³ Dual enrollment course offered through City Community College (www.ccc.edu)	
12 th	3.87	3.68	6.0		
We, John and Letitia Smithson, self-certify and affirm that this is the official transcript and record of Janalyn M. Smithson's academic studies from 2015 through 2019.					
Signature: _____		Date: _____		Signature: _____	
John Smithson (Father, Administrator of Records)				Letitia Smithson (Mother, Teacher)	

Official High School Transcript					
Student Information			School Information		
Name: Jared S. Smith			Name: Smith Academy		
Address: 123 Main Street Home Town, State 12345			Address: 123 Main Street Home Town, State 12345		
Phone: 212-343-5678			Phone: 212-343-5678		
Email: jsmith@athome.net			Email: jsmith@athome.net		
Date of Birth: 01-01-2001			Graduation Date: May 15, 2019		
Parents: Robert & Janet Smith			Contact: Janet Smith		
Academic Record					
Course Title	Credit	Final Grade	Course Title	Credit	Final Grade
English / Language Arts			Foreign Language		
English 1	1.0	A	² Spanish 1	1.0	B
English 2	1.0	B	² Spanish 2	1.0	B
English 3	1.0	B	² Spanish 3	1.0	C
¹ ENG 101: College Comp.	1.0	B			
² Creative Writing	1.0	B			
Math			Electives		
Algebra 1	1.0	A	PE 9	0.5	A
Algebra 2	1.0	B	PE 10	0.5	A
Geometry	1.0	C	PE 11	0.5	A
Consumer Math	1.0	A	PE12	0.5	A
Science			Computer Skills		
Physical Science	1.0	B	Drivers Education & Training	0.5	A
² Biology	1.0	B	Music Appreciation	0.5	B
² Chemistry	1.0	A	Health	0.5	A
Social Studies / History					
Geography	1.0	B			
American History	1.0	A			
World History	1.0	B			
U.S. Government	0.5	B			
Economics	0.5	B			
Academic Summary			Notes		
Year	Cumulative GPA	Credits Earned			
12 th	3.28	23	¹ Dual enrollment courses taken at ABC Community College (www.abc.edu)		
			² XVZ Co-op (City, State)		
I self-certify and affirm that this is the official transcript and record of Jared S. Smith's academic studies through graduation in 2019.					
Signature: _____			Date: _____		
Janet Smith (Administrator of Records)					